

Privacy notice for stakeholder engagement

Why are we collecting this data?

Information contact details from stakeholder engagement events will be collected to facilitate follow-up conversations with key stakeholders.

This data be used for facilitating further conversations about the applicability of the Teaching and Learning Toolkit – e.g. emailing to request a second interview or to inform the stakeholder about the launch of resources connected to the project.

In some cases, views of stakeholders may be summarised in research outputs. For example, quotes in research papers on issues with translating the Teaching and Learning Toolkit. Written or oral reports based on this data will contain no information that could be used to identify individual participants or their institutions. If non-anonymised quotes are requested, additional consent will be sought from the relevant participants.

What is the legal basis for processing activities

The legal basis for processing activities is covered by GDPR Article 6 (1) (a)

'the data subject has given consent to the processing of his or her personal data for one or more specific purposes;'

How will personal data be obtained?

Personal data will be obtained directly from participants – either through filling in survey forms or through providing contact details and opinions at stakeholder engagement events.

What personal data is being collected by this project?

Personal information will be limited to:

- Name
- Job title
- Email address
- Address
- Opinions on the relevance of research products to Cameroon, Chad, Niger and Nigeria

Who will personal data be shared with?

Personal data will only be shared between eBASE, Durham University, the Education Endowment Foundation, the CEDIL directorate and Oxford Policy Management.

How long will personal data be retained?

All personal data will be deleted in May 2022.

Can I stop my personal data being used?

Any person who has provided information as part of a stakeholder engagement session may withdraw their data from the project at any time. In certain circumstances, data subjects have the right to restrict or object to processing. They also have the right to make a subject access request to see all the information held about them. EEF will cooperate fully when a subject access request (SAR) is made of a data controller. To exercise these rights, please contact jonathan.kay@eefoundation.org.uk.

Who can I contact about this project?

Education Endowment Foundation is responsible for the day to day management of this project. If you have queries about the project, contact Jonathan Kay at jonathan.kay@eefoundation.org.uk

Updates

We may need to update this privacy notice periodically so we recommend that you revisit this information from time to time. This privacy policy was last updated in May 2020.